

Sample Credit Dispute Letter

Date
Your Name
Current Address
City, State, Zip Code

Complaint Department
Credit Bureau Credit Information Services
Credit Bureau Address
City, State, Zip Code

Dear Sir,

I am writing to dispute the following information in my credit file. The items I am disputing have been circled on my enclosed credit report.

The lien on xx/xx/2008 and bankruptcy filed xx/xx/2008 are inaccurate because I never had a lien or bankruptcy filed. I am requesting that these items be deleted to correct my file.

Please investigate these matters and delete the disputed items as soon as possible. I am requesting this letter become part of my file.

Sincerely,

Name

Enclosures: Credit Report copy